

IN THE UNITED STATES DISTRICT COURT  
FOR THE WESTERN DISTRICT OF TEXAS  
SAN ANTONIO DIVISION

JON UTSA DOE,

*Plaintiff,*

vs.

ERIC BREY, UNIVERSITY OF TEXAS  
AT SAN ANTONIO, UTSA; AND  
JOANN BROWNING, DEAN OF  
COLLEGE OF ENGINEERING;

*Defendants.*

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5-20-CV-01039-DAE

**MEDIATION ORDER**

On June 29, 2022, this matter was referred for the purpose of conducting a mediation conference with the parties. *See* Dkt. No. 40. This Order sets forth certain actions the parties are required to undertake ahead of the mediation conference; counsel should read this Order **carefully**.

Consistent with that referral, it is **ORDERED**:

1. **Schedule and Attendance of Parties Required**

The parties and their lead counsel shall appear for mediation at **9:30 a.m. on August 12, 2022**, in the United States Courthouse, 262 West Nueva, San Antonio, Texas, 78207. Participants should consult the monitors in the courthouse on the day of the mediation for information about which courtroom will be used. Parties with full and complete settlement authority are required to participate in the mediation conference. Because I generally set aside a half day for each mediation, it is impossible for a party who is not present to appreciate the process and the reasons that may justify a change in one's perspective towards settlement.

2. **Exchange of Demand and Offer; Mediation Documents**

A successful mediation, in my experience, requires that the parties exchange detailed written settlement proposals before the conference. Accordingly, Plaintiff's counsel must—as a prerequisite to any mediation before me in which both parties have agreed to mediation—submit a written itemization of damages and settlement demand to Defendant's counsel with a brief explanation of why such a settlement is appropriate, **on or before July 26, 2022**. Once Plaintiff's counsel submits a demand, Defendant's counsel must respond by submitting a written counter-offer to Plaintiff's counsel, with a brief explanation of why such a settlement is appropriate, **on or before July 29, 2022**. On occasion, this process will lead directly to a settlement. If a settlement agreement is reached, the parties must notify the Court. **In a case in which both**

**parties have agreed to mediation, the failure to exchange this information in a timely fashion can result in cancellation or rescheduling of the mediation conference.**

If no settlement is reached, each party must submit to me, **on or before noon on August 4, 2022**, an *ex parte*, *in camera* statement, in letter format, setting forth the current status of settlement negotiations and the party's respective settlement position concerning all issues involved in the case, with a brief explanation of the rationale for the position taken. The letter need not set out all the legal or factual arguments that would be made at a hearing or trial but should provide me with a sufficient overview of the party's position supported by the applicable law. The letters should not exceed 3 pages, single-spaced, and should include a realistic assessment of anticipated attorneys' fees and costs in the event of trial to final judgment. Counsel may e-mail (to richard\_farrer@txwd.uscourts.gov (copy Rebecca Magee at Rebecca\_magee@txwd.uscourts.gov and Lizza Ramirez at lizza\_ramirez@txwd.uscourts.gov)) or hand-deliver the letters to chambers; **do not file copies of the letters with the Clerk**. I will review the statements in advance of the mediation conference, along with the pertinent pleadings in the case. **The unexcused failure to timely submit a mediation statement to me is a clear violation of this Order.**

3. **Mediation Format**

There is no set structure for the mediation conference. It may begin with a joint session of the parties, which will include an opening statement by me. This will generally be followed by private caucusing by me with each side. Both the lawyers and the party representatives are expected to be fully prepared to participate. All parties are encouraged to keep an open mind in order to reassess their previous positions and to discover creative means for resolving the dispute. Parties should be frank and open in their discussions, but I expect the parties to address each other with courtesy and respect.

4. **Statements Inadmissible**

As provided by Federal Rule of Evidence 408 and Local Rule CV-88, any communication made by any participant during the mediation is confidential. Except as specified by those rules or as agreed by the parties, such communications may not be disclosed, used as evidence against any participant in any judicial or administrative proceeding, or held to constitute a waiver of any existing claim, defense, privilege, or immunity.

5. **Issues to be Discussed**

Parties should be prepared to discuss the following at the mediation conference:

- a. What are your goals in the litigation and what problems would you like to address in the mediation conference? What do you understand are the opposing side's goals?
- b. What issues (in and outside of this lawsuit) need to be resolved? What are the strengths and weaknesses of your case?
- c. Do you understand the opposing side's view of the case? What is wrong with their perception? What is right with their perception?

- d. What are the points of agreement and disagreement between the parties? Factual? Legal?
- e. What are the impediments to settlement? Legal? Financial? Emotional?
- f. How can settlement better enable you to accomplish your goals?
- g. Are there possibilities for a creative resolution of the dispute?
- h. Do you have adequate information to discuss settlement? If not, how will you obtain sufficient information to make a meaningful settlement discussion possible?
- i. Are there other outstanding lien holders or other third parties who should be invited to participate in the mediation conference?

6. **Involvement of Clients**

Involvement of clients and party representatives is essential to a productive mediation conference. For many clients, this will be the first time they will participate in a court-supervised mediation conference. Therefore, counsel should provide a copy of this Order to the client, and discuss it with the client prior to the conference.

7. **Post-Conference Procedure**

Following the settlement conference, I will “return” the case to the referring Court by informing the Court in writing, pursuant to Rule CV-88(I), whether the case did or did not settle. The “return” document will be filed with the official court papers and distributed by the Clerk’s Office to the parties. No other information will be transmitted to the presiding Judge by me directly or through any party. If the case does settle, the “return” will inform the referring Court as to the date by which the parties will submit final settlement papers. Neither the mediation statements, nor notes or information created or received by me, nor the substance of any such document, will be provided to the referring Court. If the case does not settle, the case may be referred to a different magistrate judge within this District and Division who is not privy to the parties’ confidential settlement discussions. The case can also be re-referred to me for an additional mediation conference, if appropriate.

**IT IS SO ORDERED.**

SIGNED this 12th day of July, 2022.



RICHARD B. FARRER  
UNITED STATES MAGISTRATE JUDGE